CA SELECTION TIMELINE 2017

**Learn**
- **Monday December 5 - 6:00 PM** Online Application Opens (url.erezlife.com)
- **Tuesday January 10 - 7:00 PM** Information Session (Neihardt Blue TV Lounge)
- **Wednesday January 11 - 4:00 PM** Information Session (Nebraska Union, room posted)
- **Thursday January 12 - 4:00 PM** Information Session (Man’s Lounge, Sandoz first floor)
- **Thursday January 12 - 7:00 PM** Information Session (Harper Dining, Conference Room C)

**Apply**
- **Friday January 20 - by 11:59 PM** On-line Application due
  
  Go to conferenceservices.unl.edu/ca and click on the “Apply to be a Conference Assistant” near the top of the page. Once logged in, click “Job Postings” on the left hand side of the page to locate the appropriate application.

- **Friday January 27 - by 11:59 PM** On-line References due

**Interview**
- **Tuesday February 1 to Fri. Feb. 3** Candidates schedule interviews if invited
  
  **Monday February 6 to Wed. February 15 - 8:00-5:00 PM**
  GHM, DOM, SCA and special assignment interviews conducted
  Returning CA interviews conducted

- **Thursday February 11 to Monday Mar 6 - 8:00-5:00 PM** New CA interviews conducted

- **Wednesday March 8 - by 6:00 PM** All candidates given final notification via eRezLife

- **Friday March 10 - by 4:00 PM** Accept/decline forms must be submitted online
  
  Applicants receiving alternate status will remain in the pool until May 6 and will be notified if a position becomes available to them.

**Work**
- **Saturday May 6** Conference Assistants move into summer rooms
  SCAs must remain available for work this week

- **Sunday May 7 - May 26** CA Orientation/Training occurs (Mandatory for all CAs)

- **Thursday August 10 - by 2:00 PM** All CAs must move into their fall housing assignments

- **Wednesdays May 31-August 9 - 3:00-5:00 pm** Mandatory CA Staff Meeting

**Contact**

KRISTINE OLSON, CONFERENCE SERVICES MGR.
EMAIL: KRISTINE.OLSON@UNL.EDU
PHONE: 402.472.8681

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