### CA SELECTION TIMELINE 2018

#### Learn
- **Wednesday December 6 - 6:00 PM** Online Application Opens (url.erezlife.com)
- **Tuesday January 9 - 7:00 PM** Information Session  
  (Neihardt Blue TV Lounge)
- **Wednesday January 10 - 4:00 PM** Information Session  
  (Nebraska Union, room posted)
- **Wednesday January 10 - 7:00 PM** Information Session  
  (Harper Dining, Conference Room C)
- **Thursday January 11 - 7:00 PM** Information Session  
  (Willa Cather Dining Center, Pioneers)

#### Apply
- **Friday January 19 – by 11:59 PM** Online Application due  
  
  Go to conferenceservices.unl.edu/ca and click on the “Apply to be a Conference Assistant” near the top of the page. Once logged in, click “Job Postings” on the left hand side of the page to locate the appropriate application.

- **Friday January 26 – by 11:59 PM** Online References due  

- **Tuesday January 30 – by 6:00 PM** All candidates notified of status via email and eRezLife

#### Interview
- **Tuesday Jan. 30 to Fri. Feb. 2** Candidates schedule interviews if invited
  
  **Monday February 5 to Wed. February 14 – 8:00-5:00 PM**  
  GHM, DOM, SCA and special assignment interviews conducted
  
  Returning CA interviews conducted

- **Thursday February 15 to Monday Mar 5 – 8:00-5:00 PM** New CA interviews conducted

- **Wednesday March 7 – by 6:00 PM** All candidates given final notification via eRezLife

- **Friday March 9 – by 4:00 PM** Accept/decline forms must be submitted online

  Applicants receiving alternate status will remain in the pool until May 5 and will be notified if a position becomes available to them.

#### Work
- **Saturday May 5** Conference Assistants move into summer rooms  
  - SCA must remain available for work this week

- **Sunday May 6 – May 25** CA Orientation/Training occurs (Mandatory for all CAs)

- **Thursday August 9 – by 2:00 PM** All CAs must move into their fall housing assignments

- **Wednesdays May 30 – August 8 – 3:00-5:00 pm** Mandatory CA Staff Meeting

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**Contact**

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